

AMERICORPS VISTA Supervisors Orientation (SO) Agenda

Opening Day/Night

TIME	ACTIVITY	LOCATION/STAFF
1:30 – 2:15 pm	Check-in and Registration	<room> <ul style="list-style-type: none"> • <name>, AFYA <staff position> • <name>, AFYA <staff position>
2:30 – 4:00 pm	Impacting Community, Impacting VISTAs, Impacting You	<room> Facilitator
4:00 – 5:00 pm	The Project	<room> Facilitator
5:30 – 6:30 pm	Dinner	<room>
6:30 – 8:00 pm	VISTA Large Group Welcome Facilitator Introductions, Logistics Review VISTA History and Legacy Video response/VISTA Ethic	<room> AmeriCorps VISTA Staff <name>, <i>Lead Facilitator</i>

Day 1

<Day, Month Date, Year>

TIME	ACTIVITY	LOCATION/STAFF
7:00 – 8:15 am	Breakfast	<room>
8:30 – 10:00 am	Systems	<room> VISTA Staff
10:00 – 10:15 am	Break	
10:15 – 11:15 am	Capacity Building – The Heart of VISTA	<room> Facilitator
11:15 am – 12:00 pm	VISTA Assignment Descriptions (VADs)	<room> Facilitator
12:00 – 1:00 pm	Lunch with VISTAs	<room>
1:00 – 1:30 pm	VISTA Assignment Descriptions (VADs), cont.	<room> Facilitator
1:30 – 3:30 pm	Member Development and Support (<i>VISTA Supervisor Café</i>)	<room> Facilitator
3:30 – 3:45 pm	Break	
3:45 – 5:30 pm	The Art of Communicating	<room> Facilitator
5:30 – 6:30 pm	Dinner	<room>

Day 2

<Day, Month Date, Year>

TIME	ACTIVITY	LOCATION/STAFF
7:00 – 8:15 am	Breakfast	<room>
8:30 – 10:45 am	Recruitment <i>(includes one fifteen minute break)</i>	<room> Facilitator
10:45 am – 12:00 pm	Onboarding: VISTAs and Sub-Site Supervisors	<room> Facilitator
12:00 – 12:30 pm	Working lunch <i>(pick up food and bring it back to the room)</i>	<room>
12:30 – 1:00 pm	Onboarding, cont.	<room> Facilitator
1:00 – 2:00 pm	Supervisor Learning Community/Closing	<room> Facilitator

Thank you and best wishes for a very successful year of supporting VISTA service!